

2017 Sports Capital Programme

Making an Application

Deadline is 5.00pm 24 Feb

Must be registered by 5pm 10 Feb



Common Pitfalls

- Ownership/Access
- Quotations
- Own funding
- Always use the templates (download or in guide)
- Licence Agreements esp. for schools
- Start early get your documents together
- Save your work as you go
- Share the work



www.sportscapitalprogramme.ie

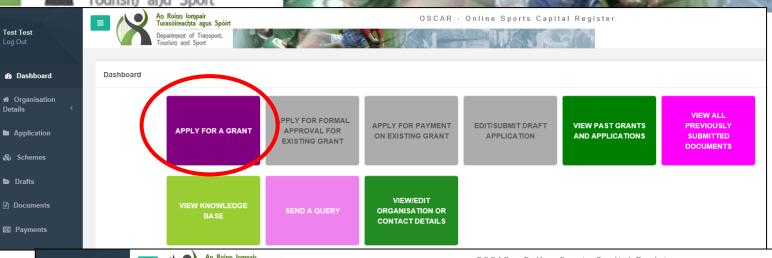
- Register
- Log in (Tax Registration Number)
- Apply

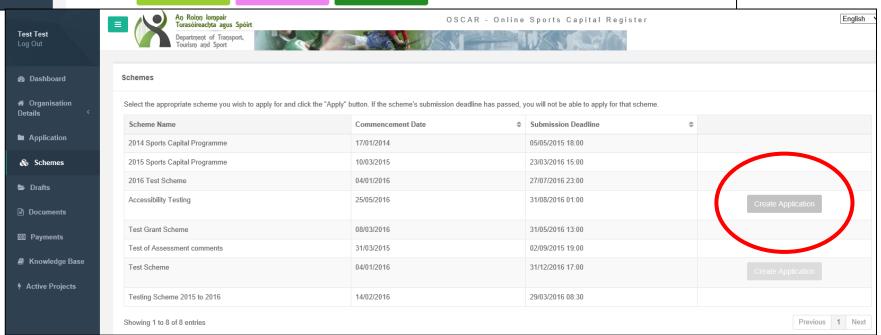
- Get formal approval
- Get grant paid



OSCAR - Online Sports Capital Register

Department of Transport, Tourism and Sport





WALES

Oxford

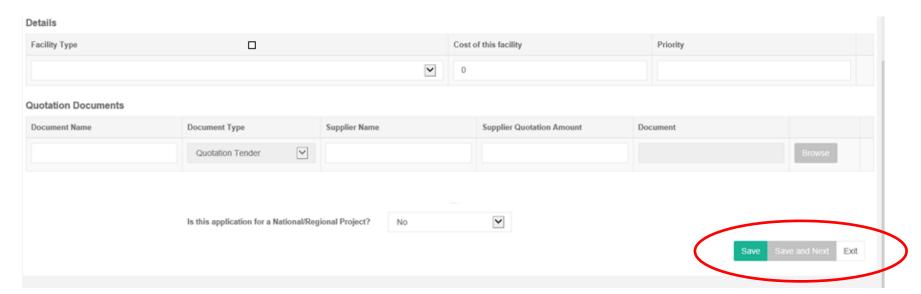
London

The Hague Netherlands

Dortmund o O Essen



Department of Transport, Tourism and Sport



Page 1: Project Details

- Title
- Project Summary
- Location
- Project Details
 - Grant sought + own funding must be enough to cover the complete project



OSCAR - Online Sports Capital Register

Department of Transport, Tourism and Sport



Cork





Page 1 (continued): Project details

- Breakdown project as much as possible
 - What do we fund?
 - What do we not fund?
- Quotation for every part
- National/Regional projects



PAGE 2: SITE MANAGEMENT

- What facilities do you have?
- Who will use the facility?
- How will you manage the facility?
- Disadvantaged groups?



| What facilities do you have on this and/or other sites at present? | | | | | | | | | |
|---|---|--|--|--|--|--|--|--|--|
| 1. Project Details > 2. Site Manageme | ent 3. Own Funding 4. Planning & Title / Access | 5. Evidence of Sharing 6. Summary & Submission | | | | | | | |
| | Is this application in a Designated Gaeltacht Area? | No 🔻 | | | | | | | |
| What facilities do you have on this and/or other sites at present? | | | | | | | | | |
| Facility Type | Number of Facilities | Details | | | | | | | |
| | 1 | ○ Delete | | | | | | | |
| What sports or groups will use this facility? | | | | | | | | | |
| This field is Required. How do you plan to manage the proposed facility? | | | | | | | | | |
| This field is Required. | | | | | | | | | |
| How do you plan to encourage disadvantaged groups and people to use your proposed facility? | | | | | | | | | |
| This field is Required. | | | | | | | | | |
| | | Save and Previous Save Save and Next Exit | | | | | | | |



PAGE 3: Own Funding

- You must show that you can complete the project
- Minimum of 5% of project costs
 - More marks for higher percentage
- Loan offers must use the template
- Max grants €150,000 for local €200,000 for national/regional



Department of Transport, Tourism and Sport

| vn Funding | | | | | | | | |
|--|-------------------------------|--------------------------------|------------------------|---------------------|-------------------|---------------------------|--------------|--|
| Project Details 🗲 | 2. Site Management > 3. Own F | Funding 4. Planning & Title | / Access 5. Evidence o | f Sharing 6. Summar | y & Submission | | | |
| | | Savings Institution N | lame(s) | | | | | |
| | Amount of Sa | vings (available towards the p | project) | | | | | |
| | | Borrowings Institution N | lame(s) | | | | | |
| | Amount of Borro | wings (available towards the p | project) | | | | | |
| Total Own Funding | | | unding 00 | 00 | | | | |
| Total Project Cost | | | ct Cost 100000.00 | 100000.00 | | | | |
| How much funding are you applying for? | | | ng for? 0.00 | 0.00 | | | | |
| | the own funding listed above | | | | | | | |
| ocument Name | Document Type | Bank / Fin. Inst. Name | Account Number | Amount | Date of Statement | Document | | |
| | <u> </u> | | | | m | | Browse | |
| | | | | | | Save and Previous Save Sa | ive and Next | |



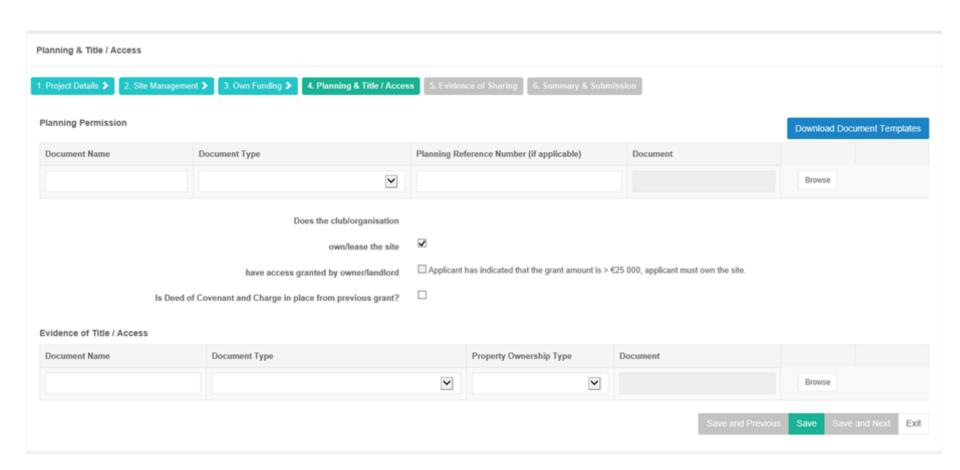
Page 4 Planning and Title/Access

- Planning Permission not mandatory
 - Extra points

Title/Access

- Must use templates
 - Must answer all questions, sign and date them after 24/11/16
- Must have title registered
- Max €25,000 without title







Page 5: Sharing

- Mandatory for Schools, Education and Training Boards, 3rd level & Diocesan Trusts
- Licence agreements
 - All parties must be registered
 - Signed by all parties
 - Letters of support are not accepted
- Clubs/Groups can get extra marks for sharing



| Evidence of Sharing | | | | | | | |
|--|---|---|---|------------|------------------------------------|--|--|
| 1. Project Details > 2. Site | Management > 3. Own Funding > | 4. Planning & Title / Access > 5. Evide | ence of Sharing 6. Summary & Submis | ssion | | | |
| Schools, Education and | d Training Boards, Diocesan Trus | ts and 3rd Level Colleges | | | | | |
| If your organisation is a School, Education and Training Board, Diocesan Trust or 3rd Level College, you must make your application jointly with a sports club or group that is registered on OSCAR. Please fill in their details below. | | | | | | | |
| Tax Registration Number | | | Organisation | | | | |
| | | | | | | | |
| | g to receive extra marks at assess e extra marks at assessment for sharing you | | f the organisation(s) who will be sharing you | facilities | | | |
| 5 (| section above is filled in, you MUST upload a | , | | D (| | | |
| Document Name | Document Type | Date of License Agreement | Duration of Licence Agreement | Document | | | |
| | License Agreement | m | | | Browse | | |
| | | | | Save and | d Previous Save Save and Next Exit | | |



Page 6: Summary and Submission

- Don't leave it until the last minute
- Once Submitted that's it



Where to get more advice

- Written guide
- YouTube video
- Knowledge base
- Phone
- Email: sportscapitalprogrammes@dttas.ie

www.sportscapitalprogramme.i



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